Standardization and Registry Development Steering Committee
January 25, 2024

Attendance						
Members Present:	Robin Harris Billet	Valerie Yoder	**NAACCR Staff Present:**	Stephanie Hill	**Board Liaison:**	**Guest:**
Heather Stabinsky (co-chair)	Wendy Aldinger	Eric Durbin	Lori Havener		Lori Koch	Mary Brant
Jenna Deniaud (co-chair)	Pegge Adamo	Sandy Jones	Fernanda Michels		Joshua Mazuryk	Sarah Burton
Mary Jane King	Georgia Yee	Rich Pinder	Karen Knight			

AGENDA ITEM	DECISION	ACTION/FOLLOW-UP
1. Roll		
2. Review minutes/action items		December minutes were reviewed and approved.
3. Discussion Items		

a. **UDS WG report – Mary/Sarah**
UDS provided an update on their recent activities, including approvals for a 2024 surgery code task force, the retirement of 19 items for 2025, and potential retirement of 3 more items for 2026.
 	
    b. **CROS TF report – Fernanda**
Fernanda updated the SC on the progress of the various CROS subgroups, each tackling a different aspect of the project. The TF had their first in-person meeting in New Orleans in June and have since been holding monthly meetings to discuss progress, challenges, and provide support. Fernanda highlighted that the team is learning as they go, with some subgroups moving quicker than others. She also mentioned plans for new content development once existing content has been reviewed. There were no plans to enforce any mandatory actions, but a group was considering certification. There was also discussion about the potential legal implications of certain language used, such as "must," "should," and "may," and the possibility of changing these terms. The team decided to seek early input on the draft to ensure clarity and avoid potential misunderstandings. Fernanda clarified that their goal was to complete the project by the end of next year, a focus on creating a comprehensive website.
 	
    c. **Inter-registry Data Exchange TF Charter – Heather/Jenna**
Heather reviewed the Inter-Registry Data Exchange Task Force charter, which had undergone several revisions and suggestions. Stephanie raised the issue of interstate sharing of information on subsequent cancers, e.g., between New York and New Jersey. This topic was not initially considered when forming the task force. The group discussed that the TFs focus was on de-duplication efforts, not on ownership and follow-ups. Stephanie and Lori K. clarified that the discussion was about data exchange between states, not within a single state. The conversation also touched on the challenges faced by Canada, where the original province retains ownership of the original cancer, even if the patient moves. Jenna raised concerns about the Interstate Case Ownership (ISCO) TF report not being forgotten and mentioned the possibility of transferring some of its ideas or responsibilities to the current group. Stephanie confirmed that they were working with IMS to test the ISCO report's recommendations. Lori K. emphasized the need for board approval and standard setters' buy-in for any implementation. Jenna concluded by expressing the need for mindfulness of duplicative efforts and avoiding going down a rabbit hole
	• Lori H. changed the term "guidelines" to "recommendations" in the Inter-registry Data Exchange TF Charter.
	
	• Lori H. changed the term "integrate" to "consider" in the Inter-registry Data Exchange TF Charter and will add a qualifier at the end of the sentence.
		• Fernanda will send Mary Jane information on the CROS TF for Canadian volunteers to join the TF.
		
		• Lori H. will finalize the Inter-Registry Data Exchange TF Charter and post it to the SC SHARE site.
		
		• Joshua and Sandy will review the comments and make necessary changes to the Pathology Reporting Guidelines, with S&RD approving the document for posting once all comments have been addressed.
		
		• Jenna will take the Modified Record Triggers discussion back to the MLTG with a suggestion for a task force to address this topic.

that others are already exploring. Lori H. noted that the inter-registry data exchange guidelines needed to be updated with additional information.		
d. Pathology Reporting Guidelines review – Peggy/Robin Peggy and Robin gave an overview of the suggested changes they made in their review of the guidelines. They felt that it was comprehensive and well done, despite some areas being outside of their expertise. Jenna proposed that the document could be posted once all comments were addressed to Sandy and Joshua.		
e. Modified Record Triggers – Jenna Jenna discussed the challenges faced due to the lack of standardization in implementing M records that MLTG asked S&RD to discuss. The need for a standardized trigger and record was emphasized. The team highlighted the potential benefits of M records, such as real-time updates and preventing information loss. They also acknowledged the complexities of software handling and the need for a better understanding of state usage and triggers. The discussion concluded without a clear resolution but with an acknowledgment of the vast potential impact of M records. They considered creating a standardized trigger list for updates and the possibility of allowing customization based on state needs. However, they also recognized the need for vendor involvement and the potential complexity of the process. The idea of forming a task force to further explore this issue was proposed.		
f. Review S&RD workplan – Heather/Jenna The team discussed the new work plan for 2024-2027, with Heather and Jenna requesting feedback from the rest of the team by January 31.		
g. Cancer Informatics Advisory Group update – Eric/Gary The group is working on developing a collaborative manuscript about next generation sequencing reporting to registries. Eric is also doing work on the AI plenary for the NAACCR Annual Conference in June.		
h. Mid-Level Tactical Group update – Heather/Jenna Still looking at v25 data items. There have been no resent final decisions.		
4. Other Business		
5. Board liaison report – Lori K./Josh **a.** The Board has mostly discussed future conference information and locations. **b.** The Executive Director Transition Task Force gave an update to the Board. **c.** The NAACCR Board election is ongoing. **d.** Lori K. reminded the group of the upcoming Strategic Management Plan Town Hall in March.		
6. Next Meeting	Thursday, February 22 at 12:00 – 1:30 pm	