

**Strategic Planning and Alliances Steering Committee
December 8, 2023
Meeting Notes**

Attendance		
Members Present: Randi Rycroft (chair) Winnie Roshala Mary Jane King	Monique Hernandez Iris Zachary Stephanie Hill	NAACCR Staff Present: Karen Knight Ann Marie Hill
AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
1. Roll – Karen		
2. Review November 7th notes – Randi	<ul style="list-style-type: none"> Minutes were approved. 	
3. Updates from the Board – Winnie Winnie said the word cloud was presented to the Board. Monique provided the background. There were no concerns from the Board. It is to be determined how to use it in communications. The Steering Committee could create a Narrative article.	<ul style="list-style-type: none"> The group agreed the word cloud could be used in a lot of different ways. 	<ul style="list-style-type: none"> Randi will draft a Narrative article for others to review.
4. Board feedback on 2024-27 goals and objectives and workplan – Randi No feedback was received from the Board. For the Chairs meeting next week, there will be a discussion about how the Steering Committees will work on collaborative initiatives.	<ul style="list-style-type: none"> Ann Marie said SPA SC’s role is more high level than the others. She asked how this group sees themselves working on these cross-cutting activities. The other Committees may look to SPA SC for input on what is happening in the environment. Mary Jane said it is important for the group to speak up internally when we disagree; for instance, she did not think members had a say in changes to call for data. The group discussed the challenge of distinguishing the Steering Committee’s role from Board requests. It is clear that the group is responsible for identifying new partners. With new leadership coming in, there will be changes. Randi and Winnie attended the SEER workshop this week. Randi said it was clear that we as a community need to come together on the standards, which are disjointed and complex. Theoretically we implemented standard data, but it has become so complex that we have created less standardized data. Mary Jane said she is not a proponent of changing data from previous years. The Match*Pro deduplication is an example of this. 	

	<ul style="list-style-type: none"> • Ann Marie said it sounds like a high-level exploration of issues and opportunities; it may be good for this Steering Committee to have their finger on the pulse of our members and partners to advise on direction. • Monique said that a new Executive Director may appreciate this group's input as they get up to speed. • Mary Jane said it would be good to listen to what the other Chairs are saying and advise them on external influences. • Winny said our model is thirty years old and highly manual. The automated solutions reflect different interpretations and negatively impact data quality. • As a volunteer organization, we are slow to change. • Winny said there will need to be an influx of funds to make the changes that are needed. • Mary Jane spoke to the influences of CoC and NCRA on hospital registries. Randi said while CoC drives standards for accredited programs, non-CoC hospitals also follow those same standards. • NAACCR, being the umbrella organization for the standard setters, is the place to try to make changes. This group could enumerate strategies to start addressing the problems. • Mid-Level Tactical Group (MLTG) gets inundated with a lot of changes. Mary Jane said passing the field test and HLSG approval does not mean that it needs to be implemented by everyone. It could be in the NAACCR layout without being implemented by all. Randi said what is collected by what the funders required. For Canada, funding is not provided for the registries. • The group discussed the case of Toronto Stage, which was not approved for 2024. Winny said the High-Level Strategic Group (HLSG) asked a lot of questions about implementation. Several members appreciated that HLSG challenged the changes. • Stephanie said there may be a couple of ways this group could help with the change management process. The HLSG has been mixed on whether they should be involved in implementation. Also, NAACCR has several groups under the Standardization and Registry Development Steering Committee that are bringing forward changes to the MLTG. The change proposals are presented as NAACCR data items because they came out of these groups; this happened with gender identity and Toronto Stage. Sometimes these come forward but are not in alignment with NAACCR's strategic priorities. There is currently no process for NAACCR decide if they support something before it goes to MLTG. 	
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	<ul style="list-style-type: none"> • Randi said she has a question about how this group interacts with HLSG and the differences. It is unclear if HLSG is doing strategy work related to new data items and data needs of the continent. • Ann Marie said that HLSG has moved forward to address more strategic issues, but they are early in the process. They are not taking on a lot of new issues; currently they are looking at interoperability. • Karen suggested that SPA SC could think openly and strategically about bringing forward suggested changes to the Board, who has membership on HLSG. • Randi brought up all the leadership changes: for NAACCR, SEER and CoC, which will provide opportunities for engagement. • Ann Marie suggested this group put together strategies based on this discussion. 	
<p>5. Review 2023 work plan / six-month accomplishments / metrics (due 2/1) – Karen</p> <p>Karen reported that the Steering Committee biannual report and metrics are due February 1, 2024.</p> <p>Randi asked the group if there are tasks that the group would like to work on in the next six months. She also suggested we consider keeping work product notes separate from meeting notes.</p>		<ul style="list-style-type: none"> • Karen will circulate meeting notes for the members to review and keep for consideration in developing the work plan.
<p>6. Liaison updates, if available – Randi/All</p>	<ul style="list-style-type: none"> • Randi attended the CoC orientation but there have been no meetings since then. • Karen said that there is a new proposed rule for Information Blocking from ONC that would provide disincentives for information blocking. She also reported that the HLSG Standards Alignment Task Force will be having their kick-off meeting today. She and Sandy Jones are co-chairing. The task force will be defining what alignment means and recommending an approach to HLSG. • Ann Marie announced a new course at Rutgers called Information Systems for Public Health. It will run for the first time this Spring. She also reported the cancer surveillance certificate program is moving forward and has more than thirty students per class. The program is epidemiology focused. 	

	<ul style="list-style-type: none"> Iris also shared Missouri's public health informatics certificate program: https://healthsciences.missouri.edu/health-sciences/graduate-certificate-in-informatics-for-public-health/. 	
<p>7. Summarize meeting for reporting to the Board – Randi/All</p> <p>No updates for the Board.</p>		
Next Meeting is rescheduled for January 23 rd , 11:30 – 1:00 ET.		<ul style="list-style-type: none"> Karen will send a revised invitation.