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| **Research & Data Use Steering Committee**  August 22, 2023 | | | |
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| **AGENDA ITEM** | **ACTION/FOLLOW-UP** |
| 1. Roll – Heather/Jeff |  |
| 1. Administrative/Housekeeping 2. **Call for new agenda items** 3. **Review/Approval April and May Minutes** 4. **Review of NAACCR Conference RDU meeting** 5. **Questions on Short Updates?** 6. **Postpone September Meeting**   Jeff informed the group the September 26th meeting is cancelled due to scheduling conflicts. | * July minutes were approved. |
| 1. Board Update – Board Liaisons   Bozena shared there was considerable discussion regarding NAACCR Annual Conference meeting in-person vs. hybrid vs. virtual. The in-person meeting is everyone’s preference for many reasons including the quality of social and professional interactions. They recognize there are many registries that appreciate the virtual platform so they can send their entire staff. Virtual can share the scientific content with a much broader range of registry staff more directly. Ideas are being discussed on how to accommodate a broader audience; one being recording the audio of the session. The existing mechanisms are being looked at to share content. Need to discuss further how NAACCR talks could possibly be expanded to help share conference and other scientific content. Maggie pointed out if there is an online option with the in-person meeting, some states may not let any attend in-person and go with the cheaper option for everybody. |  |
| 1. Data Confidentiality and Security Workshop Report   Angela added the final draft of the workshop that the DCSWG had at the NAACCR Annual Meeting. Recinda encouraged those interested in reviewing and providing comments, are welcome to do so. She is sharing with this group due to their involvement with the questions prior to the conference. After RDU has reviewed it will be sent to the NAACCR Board on their consent agenda. It will then be posted to the NAACCR website. Bozena has sent this report to anyone that asked and the participants. |  |
| 1. Strategic Initiatives   Wendy shared they are meeting with all the steering committees to introduce herself as she was unable to attend the New Orleans meeting and thank steering committee members for all your hard work and dedication. She shared what the NAACCR Board has undertaken the last couple years. They have been working very closely with steering committee chairs and the NAACCR staff. The responsibilities around the strategic planning process were reviewed. In March of 2022 the staff and steering committee chairs met in person to identify important strategic initiatives and projects that would lead NAACCR into the future. Strategic pillars were created to help guide everyone in setting goals and objectives. The Board then met several times to generate and finalize specific strategic initiatives. Ann Marie presented the Power Point of the report. We are now ready to develop action plans which are the steering committee work plans. She detailed the Strategic Initiatives Priorities that involve RDU; Certification, Minimal Dataset, Informatics, Partial Records and Race & Ethnicity Reporting. Task forces will be created with a Board member and members from the steering committees that are involved in the particular initiative. The SMP WG, NAACCR Board, NAACCR staff and Anne Marie are all here to help. Some resources to use are Project/Initiative Charter and Strategy Mapping. | * **Next Steps** * Review current workplan for relevancy and value * Eliminate waste and overlap * Review Strategic Initiatives * Identify your goals and objectives around those SIs (goals are needed by October 4th) * Integrate the new with the ongoing in your workplans. * **Anne Marie will send the group the presentation.** |
| 1. Other Business/Open Discussion   Chris reminded the group next Monday is the Call for Data webinar. Recinda shared NAACCR Prep will be available mid-October, and the portal will open November 1st. Match\*Pro resources need to be slightly updated to improve the algorithm and Recinda is still waiting on those changes to made. She assured the group the Match\*Pro published in August will still work for the purposes of Call for Data. |  |
| **Next Meeting – October 24, 2023** | |