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| **Research & Data Use Steering Committee**  November 28, 2023 | | | |
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| **AGENDA ITEM** | **ACTION/FOLLOW-UP** |
| 1. Roll – Angela |  |
| 1. Administrative/Housekeeping - Jeff/Angela/Recinda 2. **Call for new agenda items** 3. **Review/Approval April and May Minutes**   The deadline for abstracts was corrected to January 30th.   1. **Questions on Short Updates?**  * Sarah informed the group AIAN work group members have been identified. Bozena is currently working on a proposal for some CiNA data. The group is all working with NCI and CDC on the bridged population impacts on AIAN. * Xiaocheng raised a question about the status of the research application review work team, which Angela Meisner confirmed is still active.  1. **Reminder December meeting canceled** 2. **January 23 – RDU planning meeting**   At this meeting we will discuss the updated Strategic Initiatives (SI) goals and objectives with the group. As well, revise the strategic initiatives to include the importance of data use. Materials will be circulated prior to this meeting. | * Minutes were approved with one correction. * Jeff will add Chris’ suggestion to add the topic of Match\*Pro to the NAACCR Talk spring 2024. * Recinda will send the task forces and work groups to chairs. * Add the Research Application Review group to the committee list. |
| 1. Board Update – Board Liaisons   Bozena and Sarah gave updates on the board, mentioning that Betsy is stepping down as Executive Director. A transition team has been convened to shepherd the transition process, including listening sessions. |  |
| 1. Miscellaneous updates – Recinda 2. **Call for abstracts, NAACCR Conference 2024**   January 30, 2024, is the Call for Abstracts deadline and this will not be extended. Preconference workshops will be held for SEER Basic and NCI Advanced tools. There may be a survival course and Bozena gave an overview of what it would consist of.   1. **Call for Data Certification**   CFD is ongoing and the deadline is December 5th. Some registries are having difficulty with the instructions and a task force (under NAACCR Board and not RDU) will be formed to address this. | * Bozena will send an overview of the possible Survival Course to RDU members. |
| 1. Discussed finalized SI goals   Feedback was received and a recommendation was given to broaden the goals and objectives. Angela, Jeff and Recinda reworked them. Jeff reviewed changes with the group and answered questions. the strategic initiatives of the board, specifically focusing on the importance of data collection and use. Xiaocheng expressed concern that the use of data was not mentioned in the initiatives, while Jeff pointed out that it could fall under the broader categories of 'improving race ethnicity reporting' and 'innovative data collection approaches'. Sarah clarified that the board had identified five overarching issues to focus on, but this didn't mean other important areas like research and data use were neglected. She emphasized that these initiatives were priorities, but left room for other committees to continue their specific work. |  |
| 1. CiNA Research Network recommendations   Angela and Bozena, the co-chairs of the CRN group, expressed their inability to continue in their roles due to time constraints. They suggested pausing the CRN and finding new leadership to revise the charter and narrow its scope. Bozena discussed the refocusing of the group's efforts on scientific publications that support cancer surveillance and research. She recommended:   * Working closely with RDU to identify topics for publications and coordinate these efforts. * Merging the CiNA Editorial workgroup due to the phase-out of the CiNA Monographs. * Collaborate with the CRN to foster mentorship for existing projects and coordinate with CRN once it finds new leadership. * CiNA editorial and CiNA data team take over the task of ensuring that CiNA Data provides additional value to the registry and scientific communities. |  |
| **Next Meeting – January 23, 2024, 1:30pm ET (90 minutes)** | |