



September 20, 2023
3:00 PM – 4:00 PM Eastern
Board Meeting
Minutes

Roll Call

Roll and Welcome

Wendy

Wendy welcomed everyone to the meeting and called the roll.

Present: Wendy Aldinger, Winny Roshala, Lori Koch, Lori Swain, Sarah Nash, Monique Hernandez, Bozena Morawski, Joshua Mazuryk, Kevin Ward, Lihua Liu

Ex-Officio Member: Betsy Kohler

Staff: Karen Knight, Charlie Blackburn, Stephanie Hill

Governance

1. Upcoming Strategic Plan and SMP WG Update

Winny / Lori

Winny and Lori provided a detailed update on the SMP work group's progress on the 24'-27' plan. They deferred their comments to those provided at the Board / Chair meeting held previous to this meeting.

2. Executive Office Updates

Betsy

Betsy updated the Board on the organization taking steps to plan for her retirement. NAACCR is in a strong position with skilled staff added and strategic planning done over the last 3 years. She provided slides giving an overview of the process which will entail three phases consisting of preparation, search, and onboarding. Active engagement with staff can reduce anxiety and build support. The Board's tasks in the transition were outlined. Staff has been notified and a consultant was identified to help guide the transition. This will be announced at the next HLSG meeting and then a listserv will be sent, regarding Betsy's plans.

The entire Board provided positive comments one by one to Betsy directly and congratulations to her on the next stage. They will work as a team during the transition and next steps will begin immediately.

3. Certification Task Force Help Needed

Wendy

➤ Certification for Population-Based Cancer Registries Article

Certification was one of the major priorities identified by the Board. It was decided that Board members would be on this committee and Wendy asked for discussion and volunteers. The goal is to come up with objective criteria that can be applied to all registries to demonstrate the quality of the data. RDU is specifically interested in the progress of this topic and the strides the group makes. Betsy thinks that this work goes beyond RDU and broad registry input is critical.

Wendy appointed those who expressed interest, Bozena and Josh to co-chair the group. Lori K., Betsy, Kevin, and Lihua will also serve on the task force. A call will be scheduled to get the ball rolling. Wendy thanked everyone for their help.

Steering Committee Reports

Provided at the Board / Chair Meeting prior.

Program Updates

4. Program Updates

- Canada

Joshua

Josh informed the group he has joined the Canadian Central Cancer Registry Clinical Council and will be pulling much of his information from there. Owen Phillips will be taking over the Canadian Cancer Registry (CCR) for Eric Tamblin. CCR met with CPAC who has 1 million dollars to spend over a 3-year period, to review the Canadian cancer data strategy funding opportunities, for all provinces. CPAC is also looking to do a Cancer Equity Measurement Forum as a 1-day knowledge exchange event. They are looking to develop a form of Pan Canadian benchmarking and system process in equity. Sustainability, training, and education framework spoke to CCR and have developed some communications with NAACCR on a webinar series. They are looking for people to do talks on several different disease sites. CANstart is going to be accepted by DQMC. DQMC is considering whether to use pathological/clinical tumor size and summary tumor size. They want AJCC for all the chapters. The Canadian Cancer Society 2023 dashboard publication is coming out November 8th.

- NCRA

Lori S.

Senate Bill work continues. They had 15 meetings last week. They learned from one of those meetings that their bill is becoming an amendment in another bill. They are excited to learn about this. A letter writing campaign is also underway. The new credential, ODS was rolled out on August 28th. They are working through the transition currently. 2024 will be the start of the use of the credential name. An RFP is out for SMP services. It is a 5-year plan. 2024 is NCRA's 50th Anniversary and activities are underway.

- NPCR

Monique / Wendy

No major updates other than an evaluation toolkit webinar. Next week is a town hall meeting.

- SEER

Kevin / Lihua

SEER PI Managers 50th anniversary meeting is being held in the first week of October. There is work on a bi-lateral linkage agreement in the works. Lihua added that SEER is waiting for all registries to sign off on the agreement, but an internal legal review is required to move forward. She also said that SEER is extending the pilot for the VPR registry expansion.

Other

None

The Allen Shih membership was removed from the consent agenda. It was not approved since Kevin spoke with him.

Consent Agenda

5. Minutes

- a. August 16, 2023, Draft Minutes

6. Correspondence and Updates (None)

7. Membership Application

- Allen Shih Individual Membership Application (from August Meeting)

8. Board Timeline

- [View Board Timeline](#)

9. Geocoder Monthly Report

- Geocoder Report

10. Executive Director’s Report

- Report

11. Financial

- Current Financials

The motion to approve the consent agenda for September 20, 2024 was passed

12. Adjournment and Next Meeting**All**

The meeting adjourned at 4:00 PM Eastern. The next ZOOM call is October 18th.

Board Standing Reminders and Information

NAACCR Board Action Items

Item	Responsible BOD Member / Person	Status
Convene a group to detail the value of NAACCR membership benefits.	Board	SPA is working on this, but their recommendations should come to the Board.
Data Dictionary Funding: Randi said that she would like to investigate ideas to recoup costs through charges in some way in the future. Possible subscription or ask of sponsors for funding of this activity. Kevin seconded the concept of identifying users of the system for support. This topic will be added to the action list of the Board.	F&P Subcommittee	In progress.
Investigate possible “audit bonus”.	Charlie	Complete
Investigate options for a NAACCR Annual Report and inclusion of the accomplishments.	Office	In progress.

Schedule of Board Meetings July 2023 – June 2024**3rd Wednesday of each month. 2:00 PM – 4:00 PM Eastern**

- October 18
- October 30 4:00 PM – 5:00 PM Audit Presentation by Auditor to Finance and Personnel Subcommittee
Presentation will be made to F&P Subcommittee but all Board members are invited as optional attendees. Written report and presentation slides will be sent to Board for review and questions.
- November 29 New Date / Same Time
- December 20 Board / Chair Meeting 2:00 PM – 3:00 PM; Board Only 3:00 PM – 4:00 PM

- January 17
- January 31 4:00 PM – 5:00 PM Mid-Year Financials Presentation by Charlie to Finance and Personnel Subcommittee

Presentation will be made to F&P Subcommittee but all Board members are invited as optional attendees. Written report and presentation slides will be sent to Board for review and questions.

- February 21
- March 20 – Possible In-Person TBD - Board / Chair Meeting 2:00 PM – 3:00 PM; Board Only 3:00 PM – 4:00 PM
- April 17
- May 15
- June Boise, ID TBD Board / Chair Meeting and Board Only

2023 – 2024 Liaisons

Committee/Priority Area

Standardization & Registry Development
 Research & Data Use
 Professional Development
 Strategic Planning and Alliances
 Mid-Level Tactical Group
 High Level Strategic Group

Liaison(s)

Lori Koch and Joshua Mazuryk
 Sarah Nash and Bozena Morawski
 Lihua Liu and Monique Hernandez
 Wendy Aldinger and Winny Roshala
 Kevin Ward, Jenna Deniaud and Heather Stabinsky
 Wendy Aldinger and Winny Roshala

2023 – 2024 Steering Committee Chairs

Committee

Standardization and Registry Development
 Research and Data Use
 Professional Development
 Strategic Planning and Alliances

Chair(s)

Heather Stabinsky and Jenna Deniaud
 Jeff Dowden and Angela Meisner
 Andrea Sipin-Baliwas and Carrie Bateman
 Randi Rycroft