

**Strategic Planning and Alliances Steering Committee**  
**April 4, 2023**  
**Meeting Notes**

Attendance		
<b>Members Present:</b> Randi Rycroft (chair) Mary Jane King Betsy Kohler	Dennis Deapen Jenna Mazreku Monique Hernandez Stephanie Hill	Mignon Dryden Iris Zachary Winnie Roshala
		<b>Guest:</b> Anjali Goswami
		<b>NAACCR Staff Present:</b> Karen Knight Ann Marie Hill
AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
<b>1. Roll – Karen</b>		
<b>2. Review March notes – Randi</b>	<ul style="list-style-type: none"> <li>Notes approved.</li> </ul>	
<p><b>3. Discuss value of NAACCR – Randi/Anjali</b></p> <p>Anjali provided an update on her work. She is 1) reviewing DEI practices from partner organizations that NAACCR may be able to use and/or opportunities to collaborate; 2) documenting NAACCR member benefits, identifying strengths from member interviews. 3) Used the Partner Assessment template to assess partner organizations. She shared/reviewed her spreadsheet, which documents her assessment. She is interviewing members and requested members of the committee to consider being interviewed.</p> <p>Members in interviews said when they wanted guidance, went to NAACCR. If NAACCR has DEI resources, would be a way to promote DEI for members and help them in their efforts.</p> <p>Anjali identified free toolkits on DEI and provided links/pdfs. These could be offered to members.</p>	<ul style="list-style-type: none"> <li>The group expressed gratitude for Anjali’s work.</li> <li>Randi asked for a specific example of how NAACCR would be a resource for the registries when they will be turning to their umbrella organization for DEI guidance.</li> <li>Discussed data collection to improve representation of diverse groups.</li> <li>Ann Marie said organizations try to improve representation through engagement groups from the community to ensure they have a voice at the table and to advise the organization.</li> <li>Stephanie asked about the time commitment for employee engagement groups. Anjali said their time was voluntary and outside their regular working hours. Anjali said they meet once or twice a month, but she can look into how much time it takes.</li> <li>Monique suggested using some of the approaches of these organizations to come up with some structure and outside support to facilitate meetings. She thinks providing education/training that already exists would be a good next step.</li> <li>May end up tapping members that are not currently involved.</li> <li>Winnie said part of the intent is for NAACCR to make position statements.</li> <li>Discussed potential members for Anjali to interview. Mary Jane agreed. Randi identified the new director of TX as a potential interviewee. Winnie will send contact information for newer members to Anjali.</li> </ul>	<ul style="list-style-type: none"> <li><b>Anjali</b> will share the spreadsheet when it is completed.</li> <li><b>Members</b> to contact Anjali at <a href="mailto:anjali.vgoswami@gmail.com">anjali.vgoswami@gmail.com</a> if willing to be interviewed or know someone to recommend.</li> </ul>

<p><b>4. Updates from the Board – Randi</b></p> <p>Randi said the Steering Committees were asked to review the strategic priorities and identify who among the Committee would be involved, when to work on this and how to collaborate. Randi developed and submitted responses for SPA in the spreadsheet shared with the SC members.</p> <ol style="list-style-type: none"> <li>1. Describe characteristics of a quality registry, which would inform certification.</li> <li>2. Informatics – increase literacy and ensure they understand how national initiatives will impact them. And identify operational implications for informatics initiatives (in collaboration with S&amp;RD SC).</li> <li>3. Modify partner assessment, document in our information sheet cross-cutting initiatives (e.g., DEI, policy/advocacy)</li> <li>4. Minimum dataset – provide reality checks and potential purposes for cancer surveillance (in collaboration with S&amp;RD SC).</li> </ol>	<ul style="list-style-type: none"> <li>• Mary Jane asked if the work of SPA will include advocacy within agencies because resources are diminishing. Ann Marie said this would be a major focus to support registries in promoting their value and how to advocate without breaching legal limits. She said need to assess what NAACCR can and cannot do in this area.</li> <li>• Mary Jane said informatics solutions are expensive; need to understand costs and potential benefits (e.g., reducing manual work). The initiatives will need to be sold to the registries and the agency(ies) that govern/fund the registries.</li> <li>• Monique said it would be helpful to have some cost estimates and justification to support registries in taking advantage of political will (and educating policy makers) to support the registry.</li> <li>• Winny would like SPA SC to take a more active role in policy and advocacy efforts.</li> <li>• Mary Jane said we do not yet understand enough in informatics to advocate and/or the costs to do the work.</li> <li>• Dennis is supportive of informatics development and advocacy for resources and support within jurisdictions. He does not have a good understanding of who are the decision makers of systems on which registries operate. In Los Angeles, Dennis was responsible for funding all of the registry’s IT. While nothing was free, if he had the funds, he could decide what tools to use. Some health departments may have additional decision makers outside the registry so the registry may have little influence. Perhaps we have a better understanding of who are the decision makers in the registries.</li> <li>• Randi said increasing informatics literacy will help us understand what to ask for. Dennis agreed there is a lot of opportunity to support registries in understanding their needs.</li> <li>• Dennis suggested gathering information from registries on an IT/informatics solution they have implemented that has worked well and one need or gap they have identified but have not found a solution (or have not been able to implement). Finding out the factors of success and barriers would help identify potential solutions for others. It would also be good to know the decision makers for IT solutions in the registries and any hindrances. This was suggested as a good topic for a future NAACCR Coffee Break.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Randi/Karen</b> to make updates to the spreadsheet and resubmit for the Board’s consideration.</li> </ul>
<p><b>5. Assessment of potential/current partners – Randi/All</b></p>	<p>Tabled for next meeting.</p>	
<p><b>6. Liaison updates, if available – Randi/All</b></p>	<p>CAP-Pert – Mignon submitted an article for the next newsletter, describing the meeting that was held the first weekend in February.</p>	

	<p>Mildred Jones (NCRA liaison) discussed intersection between the cancer registry and CAP, including different standard setters have different data standards that are not perfect matches.</p> <p>HLSG met in person a couple of weeks ago to discuss potential collaborations on interoperability and partial records/real time reporting. The group discussed areas of influence. Members were engaged. They will be meeting in person at the conference and presenting in a plenary.</p> <p>SPA SC will be meeting in person at the conference on Wednesday afternoon. There will be some ability for remote participation. Time is still to be determined.</p> <p>IACR – Betsy reported they will be having an in person meeting in November in Grenada, Spain. Betsy said will be submitting abstracts on the National Childhood Cancer Registry and Global Initiative on cancer registries. Chuck Wiggins is the President-Elect.</p> <p>Winy reported the CoC liaison term is up. Colleen Sherman has taken another position in the Department of Health in New York. Selection is largely dictated by the CoC, but NAACCR nominates 3 people.</p>	
<p><b>7. Summarize meeting for reporting to the Board – Randi/All</b></p>	<p>Randi will provide a general update to the Board.</p>	
<p>Next Meeting is scheduled for May 2<sup>nd</sup> at 11:30 am ET</p>	<p>At the next meeting, will wrap up work on the member benefits, take next steps on the partner assessment and brainstorm on what makes a quality registry.</p>	<p><b>Ann Marie</b> will ask Anjali if she can attend the May meeting.</p>