

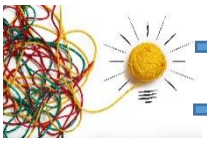
Death Clearance 2023

Quick Reference Guide

Step 1: Perform Death Clearance Match

Deaths from the final mortality file are linked to the registry database to identify records that match and don't match

- **Minimum Requirements**
 - Complete at least once per year
 - Include deaths of residents for the registry catchment area who die in registry catchment area
 - Update registry database with death and other relevant data for each patient match
- **Optional**
 - Death certificates of residents of the registry catchment area who died outside the registry catchment area
 - Death certificates of residents from another catchment area who die in the registry catchment area



→ *Start the non-match patients to follow-up on in February or March.*

→ *Have the majority (greater than or equal to 90%) of incidence cases for your death year in-house before you start.*

Step 2: Perform Death Clearance Follow-Back

Records in the mortality file with a reportable diagnosis that does not match a registry record

- **Minimum Requirements**
 - Include
 - deaths of residents for the registry catchment area who die in registry catchment area
 - deaths with a reportable condition coded as the underlying cause of death on the mortality file
 - Reportable non-matches at the patient level must be reconciled through death clearance follow-back process
 - Follow-back information
 - to confirm or disprove the reportable condition must be obtained from a medical record or clinical source
 - must provide at least confirmation of the condition by medical practitioner and exact or estimated date of diagnosis to abstract a non-match as an incidence case, otherwise a Death Certificate Only (DCO) must be created
 - All non-patient matches with a reportable underlying cause of death must be resolved as either a missed incidence, a DCO, or deleted as non-reportable for death clearance to be considered complete.
- **Optional**
 - May include deaths of residents of the registry catchment area who die in another catchment area or residents from another catchment area who die in the registry catchment area
 - Death certificates with a reportable condition as a contributing causes of death
 - Comparison at the tumor level for reportable non-matches is strongly recommended but check with your standard setters for final disposition of tumor level DCOs.



→ *Review your non-matches prior to follow-back queries.*

→ *Look at follow-back queries to see if sending multiple requests can be handled by an office staff person from the facility to help coordinate information.*