

**NAACCR Institutional Review Board Biannual Meeting
Pending Approval at October 2018 Meeting**

RESCHEDULED: June 6, 11 AM PST/Noon MST/1 PM CST 2 PM EST
Call-In Info: Toll free number: 866-784-0143 Participant Passcode: 9425222

1. Open and introduction of new Chair Elizabeth Ward

Present:

Elizabeth Ward
Nathalie St-Jacques
Cynthia O'Malley
Paula Cohen
Ann Marie Hill
Mei-Chin Hsieh
Kieu Vu

NAACCR Staff:

Recinda Sherman

Absent:

Xuesong Han, Scarlet Gomez, Martin Whiteside, Annie MacMillan, Iris Zachary

Introductions by new chair, new members, and existing members.

2. Minutes from Oct 13, 2017 Recinda Sherman

Cynthia found a typo and minutes were reflected to update "guess" to "guest" for Item 13. Paula moved to accept minutes as corrected. Ann Marie seconded motion. The minutes were accepted with the update.

3. IRB Membership Recinda Sherman

Welcome and introduction to new Chair, Elizabeth Ward, and New Members, Nathalie St-Jacques (replacing Ron Dewar as Canadian representative), Xuesong Han, and Scarlet Gomez (California).

Scarlet will serve as IRB Vice-Chair, so Cynthia can rotate off the Board. Letters thanking them for their service will be sent to Vivien, Ron, Jack, and Cynthia. This leaves one alternate spot open to fill.

CITI or equivalent certifications needed from Liz and Scarlet. Ann Marie, Iris, and Mei-Chin have expired certifications and need to send update.

4. Actions before next 2018 call:

- Reach out individual and recruit new members. **See above**
- Recinda will confirm with Executive Office, and NAACCR Board if needed, of plan to 1) actively recruit representatives from Sponsoring Members Organizations; and 2) the plan to have IRB members review and recommend applications to the Chair/Vice-Chair.—**SMOs are fine. We have new IRB Chair**
- Paula Cohen will re-send Recinda her CV. Status: **Complete**
- Ron Dewar will find Canadian replacement. Status: Recinda has also reached out to Mary Jane King (Ontario)—**Ron found replacement: Nathalie St-Jacques**
- Recinda will follow up on getting presentations on our next call: VPR-CLS system (Castine), Common Rule Changes (Robert McLaughlin), and how RApR operates (Wu)—**speaker dependent upon date**

Castine is first speaker today on VPR. Robert McLaughlin has confirmed for October meeting. After this presentation, the Board should discuss the potential for any procedural changes for the Board. Recinda will reach out to Wu for availability for the April 2019 call.

5. Guest Talk: Overview of VPR and current progress Castine Clerkin
 Not all members were familiar with the VPR. Castine provided high-level background on intent of the VPR, results and processes of recent pilot cohorts, as well as the VPR work on compiling and streamlining national-level IRB for studies involving patient identifies for linkage. Members had questions about why some states were unable to participate. Castine described the VPR tracking system as well as the national-level de-duplication project and the hashing approach.

6. Updating Forms/On-line Forms Recinda Sherman

7. Manuscript Reviews since Oct 13, 2017 Recinda Sherman

IRB Application No.	Manuscript Title	Notes
16-01	Biliary Tract Cancer Incidence Trends in the United States, 1999-2013	Approved Iris Zachary
15-10	Trends in pediatric central nervous system tumor incidence by subtype among children in the United States, 1998-2013	Cynthia volunteered

8. Projects requesting additional years of data since Oct 13, 2017 Recinda Sherman

IRB Application No.	Project Title	Notes
14-10	Examining Cancer Disparities in the Philadelphia Metro Area	Approved Ann Marie Hill
15-06	Assessing the relationship between rural-urban residence and cancer using the NAACCR urban-rural indicator codes	Approved Ann Marie Hill
16-02	Trends in incidence of esophageal and gastric cancer by histological/anatomical subtype and race in the US	Approved by Paula Cohen

9. Expedited IRB Reviews since Oct 13, 2017 Recinda Sherman

IRB Application No.	Project Title	Notes
17-07	Circadian Disruption and Cancer Incidence in the US	
17-08	US Rates of Kaposi Sarcoma in HIV-infected People: State-specific trends and associations with ultraviolet radiation	
17-09	International comparison of cancer survival: Comparing high-income Americans to average residents of other developed nations	
18-01	NA—retracted/asked for wrong data	
18-04	Breast cancer in US women age 20-39	

10. Expedited IRB Reviews pending:

Recinda Sherman

IRB Application No.	Project Title	Notes
18-02	Suicide among cancer patients in the US	Waiting on researcher documents
18-03	An update of cancer incidence in the Agricultural Health Study Cohort	Just received materials/not yet forwarded
18-05	Incidence of oral cavity and oropharyngeal cancers in North America	Pending RApR Review
18-06	New England Genitourinary Malignancy (NEGM) Project	Pending RApR Review

11. Annual monitoring compliance since Oct 13, 2017:

Recinda Sherman

IRB Application No.	Project Title	Notes
05-13	Cutaneous malignant melanoma (CMMA) Differences in epidemiology between US adults and children	11/1/2017
07-05	Projecting estimates of cancer incidence for every US state by spatially and temporally	10/17/2017
13-01	Ovarian cancer mortality and survival trends in relation to changing patterns of menopausal hormone therapy in the US	10/18/2017
13-05	Health insurance and cancer stage at diagnosis	Out of country—return in July
13-09	The burden of cancer in the US by race/ethnicity (Lortet-Tieulent)	1 year past due; will remove access
14-03	Geographic clustering of invasive melanomas in the US	10/22/2017
14-10	Examining cancer disparities in the Philadelphia Metro Area	10/31/2017
15-05	Testicular cancer in men aged 50 years and older	complete
15-06	Assessing the relationship between rural-urban residence and cancer using the NAACCR urban-rural indicator codes	10/31/2017
15-04	Socioeconomic status and variation in laryngeal cancer stage at diagnosis and survival: a cross-country comparison	10/30/2017
15-11	The association between the incidence of CLL among adults in the US and urban/rural residents	10/17/2017
16-01	Trends in incidence rates of biliary tract cancers by age group and cancer site among adults in North America (1999-2013) and associations with trends in obesity rates	10/18/2017
16-02	Trends in incidence of esophageal and gastric cancer by histological/anatomical subtype and race in the US, 2003-2012	pending
16-03	Incidence of hepatocellular carcinoma and intrahepatic cholangiocarcinoma by racial/ethnic group in the US	10/19/2017
16-04	Imputing hormone receptor and HER2 status for defining breast cancer molecular subtypes using US population based cancer registry data	10/31/2017

16-05	The affordable Care Act and Cancer Stage at Diagnosis	Out of country—return in July
16-07	Age- subsite-specific trends in incidence of gastric and esophageal cancer in North america	complete
16-08	Forecast of trends in esophageal and gastric cancer in the United States through 2030 (Petrick)	Due NOV 2017; will review access
16-09	Analysis of cancer among transsexual and intersex patients in the US using national surveillance data	10/31/2017
16-10	Measuring observed incidence of prostate cancer by grade and extent of disease for race/ethnic groups in the US and CA	pending
16-11	Oregon Hereditary Cancer Surveillance	Pending (one state)
16-12	State-level lung cancer burden	Will become re-occurring
16-13	Spatial analysis of sociodemographic risk factors for incidence of triple-negative breast cancer	pending
16-14	Determining the extent of the head and neck cancer outcome disparity in Appalachia	pending
17-02	Disparities in breast cancer subtype and staging in the Mississippi Delta Region	6/5/2018
17-04	County-level variations and factors contributing to variations in receipt of curative-intent surgery for early-stage non-small cell lung cancer in the US	6/6/2018

Liz suggested we contact the co-PI's on the projects that are out of compliance.

12. Complete list of (active & terminated) CINA Projects: Recinda Sherman
Separate attachment

13. New Business All

14. Next call – October 12, 2018 (2nd Friday in October) 11:30 am
PST/12:30MST/1:30CST/2:30 EST
Our future meetings will be run through zoom—so no more sharing of conference lines.
Zoom is an on-line system that can handle voice, video (which is likely won't use), and screen sharing.

15. Close of meeting Elizabeth Ward