

Minutes
NAACCR Board of Directors Meeting
Wednesday, April 19, 2017
2:00 pm – 4:00 pm Eastern

Roll Call

Nan

Roll Call: Bruce Riddle, Heather Stuart-Panko, Lori Swain, Eric Durbin, Nan Stroup, Winny Roshala, Deirdre Rogers, Chuck Wiggins, Chris Johnson

Board Member Excused: Frank Boscoe

Ex Officio: Betsy A. Kohler

Staff: Monica Thornton

Chuck welcomed everyone to the meeting. He asked for additional agenda items. Betsy said she'd speak about getting a replacement for Warren Kibbe, and would give an update on Angela Martin.

1. Consent Agenda

Chuck

- Minutes
- Finances
- Membership
- Executive Director's Report
- Correspondence

THE MOTION TO APPROVE THE CONSENT AGENDA FOR APRIL 19, 2017, WAS PASSED

Governance

Lori

2. Policy Review Updates

Lori said a couple of items were approved with edits last month. She and Betsy will be talking over the next few weeks about the other items and will bring them back to the board with recommendations. The website will need to be updated with the changes from last month.

3. Program Updates

3.1. Canada

Heather

The Canadian registries are in the 2nd part of their annual Statistics Canada submission process. Their annual central meeting is May 9 and 10 in Ottawa. It is the 40th anniversary of the Council being in place. The Canadian Committee is looking at the changes for 2018 including staging implementation requirements. They are working towards completion of ICDP and the International Concord 3 project. A new Chief at Stats Canada, Shirley Bryan, has replaced Jonathon Ellison.

3.2. NPCR

Chris

Vicki Benard, Ph.D., has been named the Chief of Cancer Surveillance Branch at CDC. NPCR has hired new program consultants. Some of the software elements in Registry software suite don't yet support NAACCR Version 16 file format so central registries are still needing to some work arounds.

Chris is concerned that the White House budget proposal included some suggested cuts to CDC public health programs for the 2017 fiscal year that specifically listed cancer registries. Chris said he anticipated receiving award notifications in June. Bruce mentioned it could be pushed back until July if the government goes on furlough.

3.3. SEER

Eric / Winny

Eric said SEER announced that the SEER Program announcement will come out May 2. The proposal are due July 10. Winny said SEER had a very successful workshop in conjunction with the NCRA conference. SEER announced that for 2018 they would require the collection of SEER EOD 2018. The updated SEER EOD fields will be able to derive Summary Stage 2018. Mary Lewis will check into whether the registries that are dual funded by SEER and NPCR will be able derive the Summary Stage elements if they're collecting SEER EOD.

4. NAACCR Awards

Betsy

Several people have been nominated for the Muir and/or Percy awards. A board member was also nominated. It was decided that Heather Bryant would be on the ballot for a Muir Award; Mary Potts and Jeannette Jackson-Thompson for the Percy Award. A special recognition award will be given to NPCR in honor of the program's 25th anniversary. Betsy will put together a ballot. Voting will close on May 5.

Strategic Alliances

5. Steering Committee Update

Lori

Nothing to report since their last meeting.

Professional Development

6. Steering Committee Update

Deirdre, Bruce

Deirdre provided the report for Professional Development. They are posting presentations on the Survey Course as they are completed. A lot of work is being done developing the Recruitment and Retention plan. Michelle Esterly is going to have a meeting with informatics staff at the NAACCR conference to discuss the issues of recruitment and retention. Their main focus has been on developing the plan of recruitment and retention.

7. Update of Caribbean Procedure Manual

Betsy

Lori Havener has completed the first draft. They are still waiting for content from CARFA and others. The plan is to distribute for comments to some of the Caribbean islands. At NAACCR, they are hoping to have a meeting to work out details of the manual.

8. Program Committee Update

Chuck

The program is coming together. Jon Samet is not able to attend as originally planned. Heather Bryant will replace him as the plenary session's leader. The other two speakers in the first plenary are Alejandro Mohar and Lisa Stevens. Michele Coleman, Marianne Berwick, and Preet Dhillon will speak in the afternoon plenary session. Monica said registrations are slightly ahead of last year at this time and many registrations will come in before the early-bird cut off of May 1. Betsy said the hotel rooms are selling out and encouraged board members to book their rooms if they haven't already. Check back with the hotel if rooms aren't available at first as reservations change daily.

9. Registry of the Future Conference Planning Update

Chuck/Nan

Chuck reported that Warren Kibbe had a change in schedule and is not able to present at the ROF conference. Andrew Stewart and Lynne Penberthy will be speaking along with a Canadian speaker from Kim Newman's office, perhaps Patti Murison. Chuck is also hoping to get Lynne Penberthy's help with identifying another speaker to replace Kibbe.

10. Student Awards

Betsy

There are 13 oral presenters and 12 student posters this year which is a good number. Betsy recommended using IACR's method of judging. Three or four people would need to commit to viewing all the presentations. Betsy asked for suggestions on awards. It was decided to give one \$50 prize to the poster winner, and one \$150 oral presentation winner. The same student cannot win both poster and oral presentation award. Winny asked that the results be posted on the NAACCR website after the conference.

11. NPCR 25th Anniversary/ NAACCR 30th Anniversary

Betsy

NAACCR will present NPCR with an award at the opening reception at the conference to mark their 25th anniversary. There has been a suggestion to have a toast during that time (with glass in hand) to NPCR's 25th anniversary and NAACCR's 30th. Winny suggested sharing old photos with the room at that time. Betsy asked Monica to follow through with finding photos.

Research and Data Use

12. Steering Committee Update

Chris

The last meeting was April 10. The Case Completeness Task Force, headed by Kevin Ward, has completed their work. Documentation will be shared later. The steering committee is seeking to add membership, particularly from Canada. They will join the next call of the Fitness for Use Task Force, led by Mei Chin to help with the data indicators matrix for the Strategic Membership Plan. Recinda presented at NPCR on the Cancer Control Indicators project and had good feedback. They are trying to get more involvement from the Comprehensive Cancer Control folks at CDC. Susan Gershman and Recinda have submitted an abstract on this topic to present at the CDC Cancer Conference in August. Hannah Weir will be submitting two topic requests for the Registry of the Future meeting: Evolution in Cancer Definition and Classification on Stage and Genomics.

Standardization & Registry Development

13. Steering Committee Update

Eric, Winny, Heather

The steering committee approved the XML Standard Version 1.2. They also agreed to add an objective to the WOW Initiative to capture any of the outcomes from the Registry of the Future meeting. The steering committee is currently undergoing a transition in leadership. Randi Rycroft has been elected to the NAACCR Board. They will appoint a chair and co-chair who will serve for a two year period. The 2018 Implementation and Timeline document has been released via the ListServ. Lori Havener will distribute it to the standard setters on a monthly basis to determine if they are still comfortable with their timeline. They are developing at 2018 Implementation Guidelines work group. The Assessment of Cancer Registries Timeliness of Reporting Standards task force will be distributing a quick survey to registries who have volunteered for the process to assess what percentage of cases are available in a 90 day period. In addition, several focus groups will be conducted to get more details with regards to barriers, challenges, etc., that registries are experiencing in order to obtain more timely data.

14. SRD Management Analysis/Restructuring

Nan

No updates since the March meeting. Nan hopes to set up a call with the S&RD Restructuring Task Force to follow up on the organization of the S&RD priority areas.

Communications

15. Steering Committee Update

Lori, Winny

Several members were unable to attend. Dustin gave updates to the members on the call. It was discussion about making the job board more prevalent on the website. Dustin is going to promote the job board as it is on the website a little differently. There was discussion on ideas on how to engage more attendees at the conference. Winny added that Robin Malicki will be the new co-chair of the Steering Committee after the conference.

Other

16. NCRA Walk on the Hill Wrap Up

Lori

Lori said approximately 190 signed up to do Hill visits with their House members and Senators. Materials were developed to help attendees learn the topic they were bringing to their members. They were also given printed material to leave with the congress woman/man including information on the proposed new budget and its impact on cancer in their state, etc. She felt it was a very impactful and successful day. Betsy believes that NAACCR should work together with NCRA in more advocacy efforts. Chuck mentioned perhaps developing packets that could be customized at the state level that would help people to know what the best practices are in terms of getting in contact with congressional leaders. Bruce suggested that some version of Lori Swain's presentation from NCRA should be presented at the NAACCR conference. He also suggested that NAACCR support One Voice Against Cancer. Betsy said she has contacted them and is waiting for their reply.

17. Update on Angela Martin

Betsy gave an update on Angela's health and work status. Everyone wished her well and hopes she recovers quickly.

18. Adjournment and Next Meeting

The meeting adjourned at 4:14 pm Eastern.

The next meeting of the Board will be May 17, 2017; Time: 2:00 PM – 4:00 PM Eastern.