

**NAACCR Institutional Review Board (IRB)
Conference Call Summary
April 20, 2012 at 11:30 AM ET and 10:30 AM CT**

Present: John Fulton (Chair), Deirdre Rogers, Vivien Chen, Will Athas, Ron Dewar

NAACCR Staff: Royale Anne Hinds

Absent: Linda Muul, Betsy Kohler, John Morgan, Cynthia O'Malley, Won Silva, Suzanne Hornbeck, Tara Hylton, Jack Finch

Agenda Items

1. A quorum was established for the meeting.
2. Access to CINA Deluxe for the Brian Luckett project (11-01, listed incorrectly on the agenda as 11-04) has been terminated due to lack of response on the annual monitoring.
3. Royale Anne reported that the number of IRB reviews being completed over the last two years is rising from a low of two reviews in 2009.
4. There were five expedited reviews completed in the last six months. They were all reviewed as Exempt.
5. There are no pending reviews at this time.
6. Any IRB members that have not completed an IRB review or would like to gain more experience should let Royale Anne know. John enjoys reviewing, but feels it is important for the NAACCR IRB to gain experience. Ron Dewar expressed his availability during the meeting, along with an email from Deirdre Rogers after the meeting.
7. The annual progress reports section of the agenda shows that one project was completed and correspondingly, access to the data file was terminated, within the last six months. An additional one research projects is still active with annual monitoring being completed within the last six months. There are a total of 15 active studies at this time.
8. Other Business: Updates were given on older studies – Lisa Paddock's project started in 2005. She completed a modification in Jan. 2012, which was approved by John Fulton. Ahmedin Jemal's project started in 2007 is an annual project for producing American Cancer Society's Facts & Figures. Edward Peters' project started in 2008 has been completed and published in a journal. Vivien Chen will forward the publication to Royale Anne.

Future Meeting

1. The next meeting will be held Friday, October 12, 2012 at 11:30 AM Eastern, 10:30 AM Central, 9:30 AM Mountain, and 8:30am Pacific.